



WNC FOUNDATION BOARD OF TRUSTEES

Quarterly Meeting Summary
Western Nevada College Library
Western Nevada College
Carson City, Nevada
Thursday, January 17, 2019
8:00 a.m. 10:00 a.m.

Board Members Present:

Carol McIntosh	Sean Davison
Laura Carrion	Scott Fields
Rochelle Tisdale	Kathy Halbardier
Daphne DeLeon	Sena Loyd
Chuy Ampudia	Michelle Ketten
Larry Goodnight	Tonya Champa
Darcy Houghton	Robert Ramsdell

Board Members Via Phone:

Ronele Dotson	Julie Wood
Jamie De Vega	

WNC Staff Present:

Niki Gladys, Executive Director
April Flynt, Development Specialist
Mark Ghan , WNC Vice-President
Musu Torres, WNC Student
Melisa Castaneda, WNC Student

Board Members Absent:

	Amy Clemens
Jeff Brigger	Kerstin Plemel
Lisa Granahan	

1. Introductions and Welcome

Carol McIntosh called the meeting to order at 8:12 a.m.

2. Public Comment

9. Quarterly Board Development

Ms. McIntosh introduced the Board of Trustee Feedback form, and reviewed the commitment of the individual board members. Ms. McIntosh agreed to email the form to the board members and requested everyone to complete the form and return to Carol within next two weeks.

10. Conflict of Interest Policy

Mr. Davison explained that a question of a conflict of interest was raised within the finance and investment area of the Foundation and therefore legal representation was obtained. The legal opinion was there is no conflict of interest. Legal council did recommend the adoption of the conflict of interest policy for the 501(c)(3) organization found on the IRS website. Mr. Davison provided examples of what a conflict of interest may look like for members of the Board. Scott Fields asked if there was an existing policy, Mr. Davison, confirmed that there was not a formal policy, however the Board has been acting as though a policy was in place in general business activities.

Ms. Houghton made recommendation in specific wording in the policy. Ms. McIntosh requested to take the suggestions off-line and make some changes. There will be an executive committee meeting to review the suggestions and provide an updated policy at the next meeting.

11. Grant Proposal Writer & Coordinator

Ms. Gladys explained that the executive Committee and the college have agreed to share the funding of a grant writer between the Foundation and the college in order to increase grant proposal writing productivity. This position will increase the Foundation contributions to the college. Grant opportunities require much detail and compliance creating more work than Ms. Gladys can keep up with currently, due to other responsibilities.

12. Scholarship Update

April Flynt provided an update to the Board on the status of scholarship awarding for the 2018/2019 academic year. Ms. Flynt discussed the challenges of the awarding process for this year, including the arduous process with awarding the Pennington CTE grant scholarships. Ms. Flynt advised the committee that the foundation is in the process of

13. New Business

No new business was presented

14. Public Comment

No public comments were made.

15. Board Member Recognition

Ms. Flynt acknowledged Board members celebrating birthdays.

16. Adjourn Meeting

The next regularly scheduled WNC Foundation Board meeting is April 18, 2019.